

**COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH  
COUNTYWIDE RESOURCE MANAGEMENT**

**TRANSFER OPPORTUNITY**

**METROPOLITAN STATE HOSPITAL - CONTINUING CARE UNIT (MSH-CCU)  
LOCATION: NORWALK, CA**

**MEDICAL CASE WORKER I/II**

Department of Mental Health (DMH) is seeking a highly motivated, self-directed, organized and dedicated individual to serve as Medical Case Worker I/II for Countywide Resource Management (CRM) Metro - Continuing Care Unit (Metro - CCU).

The Metro - CCU unit is responsible for reducing the overcrowding in the PES by facilitating client flow to various levels of care and linkage to community resources, including the coordination of Crisis and Intensive Residential Facilities that will provide step-down capacity for PES transfers and to ensure maximum utilization of the Department's limited resources. Duties of the MCW will include, but are not limited to the following:

- Gatekeeping for acute Short-Doyle Medi-Cal (SD) and Psychiatric Diversion Outreach (PDP) beds (adults and children/adolescents);
- Tracking utilization review of LPS clients at MSH, and the discharge placement unit for LPS conserved consumers;
- Coordinating service delivery among multiple service providers; and

**DESIRABLE QUALIFICATIONS:**

- Must prefer no client contact.
- Experience in working with multidisciplinary team.
- Skill in tracking, multi-tasking and prioritizing under pressure.
- Experience with psychiatric inpatient hospital discharge planning *preferred*.
- Organize and proficient in Microsoft Word and Excel *preferred*.

Interested individuals currently on a Medical Case Worker I or II item, or individuals reachable on the Medical Case Worker I or II Certification List are encouraged to email their résumé, last two (2) Performance Evaluations, and last two (2) years of master time records to:

**Jacqueline Yu, LCSW  
Countywide Resource Management**

**Email: Kelly Chi at [kchi@dmh.lacounty.gov](mailto:kchi@dmh.lacounty.gov)**